

**MINUTES OF THE GENERAL MEETING  
OF THE BIGFORK COUNTY  
WATER AND SEWER DISTRICT**

The General meeting of the Bigfork County Water and Sewer District was held on July 10, 2019 at the District office. Acting President Seth Price, presided.

**ATTENDEES:**

*Directors:* Tom Cahill, Bob Keenan, Seth Price, Gene Helberg  
*District Employees:* Julie Spencer, Mimi Wildeman(via phone)  
*Engineering:* Jeff Cicon P.E, Morrison Maierle  
*Public:* Chuck Henderson, Sherry Henderson

**READ AND APPROVE MINUTES:**

The minutes of the June 2019 General Board Meeting were reviewed for approval Cahill made a motion to approve the minutes Keenan seconded and it was unanimously.

*RESOLVED*, That the minutes of the June Board Meeting be approved as submitted

**CONSENT AGENDA**

Price asked for discussion, no further discussion Cahill made a motion to approve, Keenan seconded and it was unanimously.

*RESOLVED*, That the Consent Agenda be approved

**PUBLIC COMMENT**

Property owners at 7650 & 7655 Montana Highway 35 would like information on the Petition for Annexation of the properties mentioned above. Spencer provided them with the information Board will approve at next meeting.

**NEW BUSINESS**

None

**OLD BUSINESS**

***Operations Report-*** Price asked if there was any discussion or questions regarding Keenan made a motion to approve the Operators Report, Cahill seconded and it was unanimously.

*RESOLVED*, That the Operators Report be approved as submitted

***Engineering update, Jeff Cicon***

***Ramsfield #4 Task Order #34 Well and Electrical Improvements-*** The well pump has arrived but Alan's Pump is still waiting for the check valves. They are anticipated to arrive this week. We have requested Alan's Pump arrange a meeting with Julie prior to starting installation to ensure the District can meet water demand since Well #3 will need to be taken off-line for a short period of time.

***Water Tank & Transmission Line and Access Easement Task#29 –***

- **Property/ Easement Purchase:** The buy/sell agreement has been delivered and reviewed by the owners. A couple of questions came up regarding liability and insurance during construction. We responded and outlined our standard requirements for bonding and insurance which were acceptable to the owners. Next we will be scheduling the survey and then all will go to a Title Company for closing.
- **Funding:** We have updated project costs and uniform application for the GO Bond. Bond Council is working with Flathead County and the Department of Revenue for the Bond Election.

***Chapman Hill and Harbor Village PRV Replacement Project Task Order #35 –No Update***

***Water Right Update-*** Application is pending DNRC review.

***Wastewater System Improvements-***

- ***Bay Sewer Replacement Project Task Order #36-***
  - A majority of this past month has been spent coordination with the funding agencies and Bond Council. Based on the Board resolution to submit a funding application to the SRF program, we have updated uniform application and submitted to the State. This will prompt periodic conference calls with the District, Bond Council, and Engineer to coordinate the miscellaneous funding requirements. We are still working on finalizing the utility survey and services line inventory. Once this is completed, we will prepare a schematic design and review with the District.

***Development Review***

- ***The Settlement Subdivision-*** MDEQ has completed their review of the water and sewer systems. Our review for compliance with District Standards was completed in June. After discussing the project with the developer's engineer, the two points of contention are looping the water and providing permanent backup power for the lift station. I asked that any deviation from these rules be requested in writing for consideration by Julie and the Board. I have not received any formal request, but received notice that they agreed to the looping and generator.
- ***Saddlehorn No. 11-*** We had a follow up meeting with RPA about the proposed water and sewer system designs for Saddlehorn # 11. No plans or specifications have been submitted for review.

***Montana Territory, LLC-*** No Update

***MDT/ WGM Ice Box Canyon-*** No Update

***Mayport Harbor Pumps-*** Completed

***Stand Pipe Water Tank-*** see Committee Reports

**COMMITTEE REPORTS**

***Annexation, Main Extensions & Construction ..... Helberg & Cahill***

- ***District Properties-*** No Update
- ***Storage Tank Easement –*** Engineers Report
- ***Stand Pipe Water Tank-*** this will be scheduled for a fall inspection

*Purchase of Additional CD Investment –..... Price & Ross*

*Employee Insurance, Compensation & Certification & Safety ..... Helberg & Keenan*

- Safety Procedures- On going

*Pretreatment Regulations ..... Cahill & Price*

- Permit in place

*Budget & Rate Structure ..... Helberg & Ross*

- The committee will meet in the coming weeks and will bring a Budget to the August meeting for review.
- Helberg requested the option to purchase a new service truck, discussion was had, after no further discussion Cahill made a motion to approve, Keenan seconded and it was unanimously.

*RESOLVED*, That the purchase of a New Service Truck be approved

*Rules & Regulations ..... Cahill & Price*

- No Update

*Farmland..... Helberg, Cahill*

- Crops are growing nicely

## **COMMUNICATIONS**

### **ADJOURNMENT**

Price called for a motion to adjourn. Kennan moved, Cahill seconded and it was unanimously

RESOLVED that the public meeting be adjourned at 8:05 p.m.

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Secretary, Mimi Wildeman

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Minutes approved by:

President Lloyd Ross